

# Public Document Pack

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Aldern House, Baslow Road, Bakewell, Derbyshire. DE45 1AE



Our Ref: A.1142/2105

Date: 24 January 2019

**NOTICE OF MEETING**Meeting: **National Park Authority**Date: **Friday 1 February 2019**Time: **10.00 am**Venue: **The Board Room, Aldern House, Baslow Road, Bakewell**SARAH FOWLER  
CHIEF EXECUTIVE**AGENDA**

1. **Apologies for Absence**
2. **Chair's Announcements**
3. **Minutes of previous meeting of 7 December 2018** (*Pages 5 - 10*) 5 mins
4. **Urgent Business**
5. **Public Participation**  
To note any questions or to receive any statements, representations, deputations and petitions which relate to the published reports on Part A of the Agenda.
6. **Members Declarations of Interest**  
Members are asked to declare any disclosable pecuniary, personal or prejudicial interests they may have in relation to items on the agenda for this meeting.

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|----|---|---------|
| 7. | <b>Budget 2019/20 (A137/PN) (Pages 11 - 28)</b><br>Appendix 1<br><br>Appendix 2<br><br>Appendix 3<br><br>Appendix 4 | 30 mins |
| 8. | <b>Update on Working Together Across the UK National Parks (SF) (Pages 29 - 32)</b>                                 | 15 mins |

### **Duration of Meeting**

In the event of not completing its business within 3 hours of the start of the meeting, in accordance with the Authority's Standing Orders, the Authority will decide whether or not to continue the meeting. If the Authority decides not to continue the meeting it will be adjourned and the remaining business considered at the next scheduled meeting.

If the Authority has not completed its business by 1.00pm and decides to continue the meeting the Chair will exercise discretion to adjourn the meeting at a suitable point for a 30 minute lunch break after which the committee will re-convene.

### **ACCESS TO INFORMATION - LOCAL GOVERNMENT ACT 1972 (as amended)**

#### **Agendas and reports**

Copies of the Agenda and Part A reports are available for members of the public before and during the meeting. These are also available on the website [www.peakdistrict.gov.uk](http://www.peakdistrict.gov.uk).

#### **Background Papers**

The Local Government Act 1972 requires that the Authority shall list any unpublished Background Papers necessarily used in the preparation of the Reports. The Background Papers referred to in each report, PART A, excluding those papers that contain Exempt or Confidential Information, PART B, can be inspected by appointment at the National Park Office, Bakewell. Contact Democratic Services on 01629 816200, ext 362/352. E-mail address: [democraticservices@peakdistrict.gov.uk](mailto:democraticservices@peakdistrict.gov.uk).

#### **Public Participation and Other Representations from third parties**

Anyone wishing to participate at the meeting under the Authority's Public Participation Scheme is required to give notice to the Director of Corporate Strategy and Development to be received not later than 12.00 noon on the Wednesday preceding the Friday meeting. The Scheme is available on the website [www.peakdistrict.gov.uk](http://www.peakdistrict.gov.uk) or on request from Democratic Services 01629 816362, email address: [democraticservices@peakdistrict.gov.uk](mailto:democraticservices@peakdistrict.gov.uk).

#### **Written Representations**

Other written representations on items on the agenda, except those from formal consultees, will not be reported to the meeting if received after 12noon on the Wednesday preceding the Friday meeting.

#### **Recording of Meetings**

In accordance with the Local Audit and Accountability Act 2014 members of the public may record and report on our open meetings using sound, video, film, photograph or any other means this includes blogging or tweeting, posts on social media sites or publishing on video sharing sites. If you intend to record or report on one of our meetings you are asked to contact the Democratic and Legal Support Team in advance of the meeting so we can make sure it will not disrupt the meeting and is carried out in accordance with any published protocols and guidance.

The Authority uses an audio sound system to make it easier to hear public speakers and discussions during the meeting and to make a digital sound recording available after the meeting. From 3 February 2017 the recordings will be retained for three years after the date of the meeting.

### **General Information for Members of the Public Attending Meetings**

Aldern House is situated on the A619 Bakewell to Baslow Road, the entrance to the drive is opposite the Ambulance Station. Car parking is available. Local Bus Services from Bakewell centre and from Chesterfield and Sheffield pick up and set down near Aldern House. Further information on Public transport from surrounding areas can be obtained from Traveline on 0871 200 2233 or on the Traveline website at [www.travelineeastmidlands.co.uk](http://www.travelineeastmidlands.co.uk).

Please note that there is no catering provision for members of the public during meal breaks. However, there are cafes, pubs and shops in Bakewell town centre, approximately 15 minutes walk away.

To: National Park Authority Members

Constituent Authorities  
Secretary of State for the Environment  
Natural England

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## MINUTES

Meeting:	<b>National Park Authority</b>
Date:	Friday 7 December 2018 at 10.00 am
Venue:	The Board Room, Aldern House, Baslow Road, Bakewell
Chair:	Cllr A McCloy
Present:	Mrs P Anderson, Cllr J Atkin, Mr J W Berresford, Cllr D Birkinshaw, Cllr P Brady, Cllr C Carr, Cllr M Chaplin, Cllr D Chapman, Cllr A R Favell, Cllr C Furness, Mr Z Hamid, Cllr A Hart, Cllr Mrs G Heath, Mr R Helliwell, Cllr H Laws, Cllr Mrs C Howe, Cllr J Macrae, Cllr C McLaren, Cllr J Perkins, Cllr Mrs K Potter, Cllr Mrs L C Roberts, Mr K Smith, Cllr R Walker, Cllr F J Walton and Cllr B Woods
Apologies for absence:	Mr P Ancell and Cllr B Lewis.

### 38/18 CHAIR'S ANNOUNCEMENTS

The Chair reported that since his latest E-Bulletin to Members he had attended meetings with the following:

- Stanage Forum
- Friends of the Peak District
- Peak District Local Access Forum
- Leader of Chesterfield Borough Council
- Leader of Staffordshire Moorlands District Council

He also reported that he had been invited to two community remembrance events by Parish Councils which he had attended at Dungworth and Holme.

The Chair had attended a National Parks UK Chairs' Forum in Pembrokeshire on 29 - 30 November and had tabled his report on the Forum for Members to read. He had also tabled a copy of the National Parks England response to the Glover Review of Designated Landscapes consultation for Members.

A meeting of the charity Board, which is to be titled the Peak District National Park Foundation, had been held this week and the Chair had attended. This was an opportunity to meet the newly appointed trustees Jen Winthrop, Tomo Thompson, Steve Turner and Alex Waddington. The charity registration forms had been submitted to the Charity Commission and it was hoped that the charity could be launched in Spring 2019.

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**39/18 MINUTES OF PREVIOUS MEETING OF 5 OCTOBER 2018**

The minutes of the last Authority meeting held on 5 October 2018 were approved as a correct record.

**40/18 PUBLIC PARTICIPATION**

One member of the public was present to make representations to the Authority under the Public Participation at Meetings Scheme.

**41/18 MEMBERS DECLARATIONS OF INTEREST**

Item 7

Cllr Kath Potter and Cllr Jamie Macrae both declared personal interests as members of CPRE.

Cllr Gill Heath declared a personal interest as the representative of Staffordshire County Council on CPRE.

**42/18 LANDSCAPES REVIEW: CALL FOR EVIDENCE PEAK DISTRICT NATIONAL PARK - CONSULTATION RESPONSE (SLF)**

The Chief Executive introduced the report which sought Member approval to submit a response to the Landscapes Review – Call for Evidence.

The following spoke under the Public Participation at Meetings scheme:

- Mr J Lambert on behalf of Friends of the Peak District.

Cllr David Chapman reported he had attended a meeting of the National Association of Areas of Outstanding Natural Beauty which Julian Glover had also attended and had given an update on the review so far. Cllr Chapman summarised the issues reported relating to National Parks for Members.

Members then discussed and made comments on the Authority's draft consultation response.

The recommendation to support the consultation response subject to amendments was moved, seconded, put to the vote and carried.

**RESOLVED:**

- 1. Members supported the consultation response shown in Appendix 1 of the report subject to changes being made with regard to comments made at the meeting.**
- 2. To delegate the changes needed to the consultation document as a result of the Authority meeting to the Chief Executive in consultation with Chair of the Authority.**

The meeting adjourned at 11.20 for a short break and reconvened at 11.32.

**43/18 CORPORATE STRATEGY 2019-24 (SLF)**

The Chief Executive introduced the report which sought approval to adopt the Corporate Strategy 2019-24 from 1 April 2019. It was noted that the Strategy built on the National Park Management Plan and set the direction for the Authority and identified the outcomes the Authority would like to achieve. The Strategy may need to be updated to reflect the outcomes of the National Parks Landscape Review, expected in 2019.

Members considered the Strategy and made comments. The recommendation to adopt the Corporate Strategy 2019-24, subject to amendments made with regard to comments from the meeting, was moved, seconded, put the vote and carried.

**RESOLVED:**

- 1. To adopt from 1<sup>st</sup> April 2019 the Corporate Strategy 2019-24 provided at Appendix 1 of the report.**
- 2. To delegate any changes needed in the final Corporate Strategy 2019-24 as a result of the Authority meeting to the Chief Executive.**
- 3. To revise the Foreword to take account of the discussion at the Authority meeting, and to delegate the revisions to the Chief Executive in consultation with the Chair of the Authority.**

**44/18 PROPOSED GOVERNANCE REVIEW - BRIEF AND MEMBER WORKING GROUP (SLF)**

Members considered the report which asked them to approve the brief for the proposed governance review and to appoint a Working Group to work with officers to progress the review.

Expressions of interest for the Member Working Group had been received from four Secretary of State Members, Mr J Berresford, Cllr P Brady, Cllr A McCloy and Mr K Smith, and two Local Authority Members Cllr C Furness and Cllr B Woods. Cllr J Atkin was proposed and seconded as an additional Member to the Working Group. Comment was made regarding the male to female ratio of the Group but unfortunately no other female Members were able to commit to joining the Group.

It was noted that the Working Group had no decision making powers but would make recommendations to the Authority.

Some concern was expressed over the target dates but it was noted that some aspects of the review may be quicker to action whilst others may take longer.

The recommendations as set out in the report, with the membership of the Working Group as stated above, were moved, seconded, put to the vote and carried.

**RESOLVED:**

- 1. To establish a Governance Review Working Group and appoint Mr J Berresford, Cllr P Brady, Cllr A McCloy, Mr K Smith, Cllr J Atkin, Cllr C Furness and Cllr B Woods as Members to the Group.**
- 2. To approve the terms of reference and scope as set out in Appendix 1 of the report.**

3. **To confirm that attendance at meetings of the Working Group is an approved duty for the purpose of claiming travel and subsistence allowances.**

*Cllr J Atkin left the meeting at 12.52 pm.*

#### **45/18 DERBYSHIRE ARMED FORCES COVENANT (SLF)**

Members considered the report on the request from the Chair of the Derbyshire Armed Forces Covenant Board for the Authority to become a signatory of the Derbyshire Armed Forces Covenant. It was noted that the Authority would consider the whole of the National Park not just the Derbyshire area when producing a plan of how to honour the Covenant.

The recommendations were moved, seconded, put to the vote and carried.

#### **RESOLVED:**

1. **To confirm that the Authority becomes a signatory of the Derbyshire Armed Forces Covenant.**
2. **To authorise the Chair to attend the launch event in March 2019 and to sign the Covenant on behalf of the Authority.**
3. **To note that the lead officer will produce a plan setting out how the Authority will honour the Covenant.**

*The following Members left the meeting at 12.56: Cllr C Furness, Cllr Mrs G Heath and Cllr R Walker.*

#### **46/18 MANAGING PERFORMANCE OF OFFICERS (CAPABILITY) PROCEDURES (TR)**

The recommendation of the report regarding the arrangements in place to manage poor performance of PDNPA employees, with the addition of an extra recommendation regarding delegation of minor amendments to the Head of Human Resources in consultation with the Chair, were moved, seconded, put to the vote and carried.

#### **RESOLVED:**

1. **To adopt the Managing Performance (Capability) Procedure and Guidance as set out in Appendix 1 of the report.**
2. **To delegate minor amendments to the Managing Performance of Officers (Capability) Procedures to the Head of Human Resources in consultation with the Chair of the Authority.**

#### **47/18 DISMISSAL OF CERTAIN OFFICERS (TR)**

Members considered the report which requested approval of the arrangements in place to deal with allegations regarding the conduct and behaviour of Chief Officers as defined in Part 5 of Standing Orders.

The recommendations, with the addition of an extra recommendation regarding delegation of minor amendments to the Head of Human Resources in consultation with the Chair, were moved, seconded, put to the vote and carried.



**RESOLVED:**

1. To adopt the Disciplinary Procedure and Guidance for the Chief Executive, Statutory Officers and Non-Statutory Chief Officers as set out in Appendix 1 of the report.
2. To establish an Investigating and Disciplinary Committee comprising of six Members with the terms of reference set out in paragraph 14 of the report.
3. To appoint 6 Members to the Investigating and Disciplinary Committee (3 Local Authority and 3 Secretary of State Members).
4. To amend the Terms of Reference of the Appeals Panel as set out in paragraph 17 of the report.
5. To establish an Independent Panel comprising of the Authority's two Independent Persons appointed in accordance with provisions within the Localism Act 2011 with the terms of reference set out in paragraph 20 of the report.
6. To add the following paragraph to the Emergency Delegation in paragraph 7.A-3 of Part 7 of Standing Orders as set out in paragraph 26 of the report.
7. To amend Standing Order 1.17 in Part 1 of Standing Orders as set out in paragraph 31 of the report.
8. To amend paragraph 5.6 of Part 5 of Standing Orders as set out in paragraph 34 of the report.
9. To delegate minor amendments to the Disciplinary Procedure and Guidance to the Head of Human Resources in consultation with the Chair of the Authority.

**48/18 EXEMPT INFORMATION S100(A) LOCAL GOVERNMENT ACT 1972**

**RESOLVED:**

To exclude the public from the meeting during consideration of Agenda Item No. 14 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 1 "Information relating to any individual".

**49/18 APPOINTMENT OF DIRECTOR OF COMMERCIAL DEVELOPMENT AND ENGAGEMENT (SLF)**

**RESOLVED:**

1. To appoint Adrian Barraclough as Director of Commercial Development & Engagement.

The meeting ended at 1.06 pm

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## 7. **BUDGET 2019/20 (A137/PN)**

### **Purpose of the Report**

1. This report presents the formal budget approval for 2019/20 following approval of the new Corporate Strategy presented to Members on 7<sup>th</sup> December 2018, and workshops during the year.

### **Recommendations**

2. **That:**
  1. the base budget for the 2019/20 financial year shown in Appendix 1 and 2 be approved.
  2. the financial position of the Authority in the period up to March 2020 be noted as explained in paragraph 11 of the report.

### 3. **How does this Contribute to our Policies and legal obligations?**

The Authority is required to set a balanced revenue budget for the 2019/20 financial year. This year will be the sixteenth year that National Park Grant has been funded directly at the 100% level from central government. In previous years, 25% of the Grant was financed from a levy on constituent councils, although the funding was still provided centrally by the Department of Environment, Food and Rural Affairs (Defra) to Local Authorities. The Authority's levying powers remain and are in theory capable of being used in the future, although in the past they have always been used by way of joint agreement between Defra and the Department of Housing, Communities and Local Government, with a corresponding mutual funding arrangement so that the cost of National Parks was not borne by local taxpayers. Although they remain unused, it is considered that retaining levying powers is an important consideration in terms of the Authority's ability to recover VAT as a Section 33 body, within the same VAT regime as Local Authorities, as well as its utility as a funding mechanism being preserved in statute.

### 4. **Background**

The 2019-20 budget year forms the fourth and final year of the Spending Review period of 4 years up to March 2020.

#### **The 2019/20 Settlement**

5. The previous Chancellor's Autumn Statement on the 25<sup>th</sup> November 2015 contained the welcome headline announcement that there would be "protection" of over £350m funding for public forests, National Parks and Areas of Outstanding Natural Beauty over the Spending Review period.

As a consequence of this announcement Defra issued a settlement letter on 21st January 2016 giving a four year settlement figure for National Park Grant showing that the Grant would be protected in real terms over the Spending Review period (see table below). The inflation measure used to calculate the real terms protection is an annual increase of 1.72% over the period.

	2016-17	2017-18	2018-19	2019-20
	£	£	£	£
National Park Grant	<b>6,364,744</b>	<b>6,474,218</b>	<b>6,585,575</b>	<b>6,698,847</b>
Increase - £	107,622	109,474	111,357	113,272
Increase - %	1.72	1.72	1.72	1.72

Defra re-confirmed in December 2016 that the settlement letter can be relied upon for financial planning during the whole period, unless “exceptionally, there is another Spending Review for some unforeseen reason”.

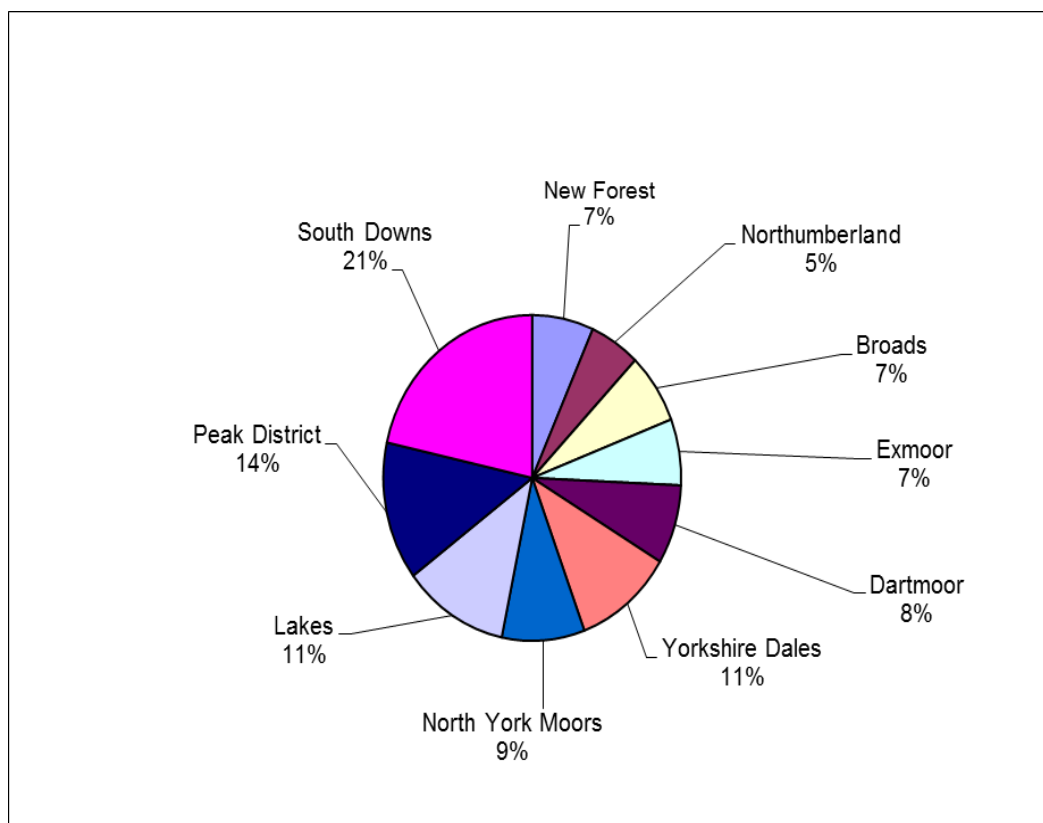
The original settlement letter contained a number of key points:-

- That the protection referred to in the Chancellor’s *[George Osborne’s]* statement is in real, not cash, terms, and includes an allowance for inflation
- The *[ex]* Minister, Rory Stewart, states in the letter that “this settlement reflects the huge value the Secretary of State and I attach to the National Parks and how impressed we have been by the impact that the Authorities are having across a whole range of important issues, including: natural capital, ecosystem services, water catchment, rural business and food production, and community engagement”
- That Defra “very much look forward to working with Members and Chief Executives in the delivery of Defra’s priorities and in particular the 25 Environment Plan and a new Plan for the National Parks”.
- In previous settlements caution has been expressed about future years being “indicative” figures, with the possibility of being changed, but the letter does not contain any provisos of this nature.

The figure quoted for 2019/20 is therefore the basis on which the budget has been set.

The welcome protection in the current Spending Review settlement followed a period of year on year reductions in National Park Grant from 2010-11 up to 2015/16, leaving our National Park Grant at approximately 65% of its previous spending power in 2010/11.

6. The Yorkshire Dales and Lake District boundary extensions resulted in extra allocations to their 2016/7 and 2017/18 grants, but with those increases now built in, the share of 2019/20 grant for all the English National Parks remains the same, with a uniform inflation increase of 1.72% (which reflected the inflation estimates made at the time of the original settlement). The % distribution of £48.7m of National Park Grant between English Parks is therefore:-



## Financial Planning for 2019/20: Setting a Balanced Budget – Revenue

7. As a consequence of the four year settlement, Members approved investment opportunities in support of the Authority's strategic framework. These comprised a baseline allocation amounting in total to £320,000 per annum, and the availability of one off investment sums of £805,000. Allocation of these sums was delegated to the Leadership Team working with the Chief Finance Officer, and the allocation was reported in the last Budget Report. The sums are now fully allocated.
8. It is possible that the 2018/19 outturn may allow additional allocations to be considered and Members will decide their approach to these in the May Audit and Resources Committee outturn report.
9. The 2019/20 budget is able to be balanced, with the following observations:-
  - The budget represents the first year of the new Corporate Strategy and is aligned to that new strategy, although officers propose two re-allocations which have been shared with Members during the development of the strategy, the first being the continued facilitation of a small community grants fund (of £5,000) and the second being the ring-fencing of new baseline funding of £41,250 towards development of a corporate approach to volunteering.
  - the key dependence is the assumption that National Park Grant remains as allocated in the Defra letter. No change to this has been indicated by Defra.
  - The staff pay award (an average of 2.7% but weighted heavily towards the lower pay scales to reflect living wage commitments) has been implemented and the figures in Appendix 1 reflect the new spinal point scales.
  - In addition to the amount paid to an employee, the Authority contributes towards the employees' pensions (at 18.57% of employee pay – approximately £1,113,000 for 2019-20), and also for employers' statutory National Insurance contributions (varies around 7-14% - expected to be a total of £512,000 in 2019-20).
  - The 2017 actuarial revaluation considered the pension fund to be 92% funded and these contributions are recommended by the Actuary with an objective to achieve 100% funding. The fund will be revalued again in 2020. National Insurance payments are based on earnings thresholds and are revised annually by government, and the 2019/20 rates have not changed significantly.
  - Interest rate assumptions are assumed to remain at the same level as 2018-19 in anticipation that lower bank account holdings will be balanced by slightly better investment performance. Sums are invested with North Yorkshire County Council (as per the Authority report on Treasury Management which is presented in March).
  - £79,000 of expenditure is financed from reserves (primarily the slippage reserve) for planned expenditure on temporary staff (building surveyor and enforcement post.)
  - All income targets, some of which remain stretching, need to be achieved, however where services are successful in exceeding their income targets they are encouraged to re-invest these sums during the year in addressing some of the property maintenance backlogs, until such time as the additional income being achieved can confidently be built into budgets and re-directed towards other corporate priorities (if so decided).

- The usual small non-pay inflation provision of £15,000 is proposed. This allocation remains a very small sum and is therefore precisely targeted largely at unavoidable expenditure increases (e.g. utilities bills, audit fees, licences etc) – it does not offer protection from the effects of inflation for the majority of budgets. Bidding for the funds is done at the Midyear Review stage (November).
- 2019/20 is the first year that the Authority will be separately VAT registered in its own right (having benefitted from a “legacy” arrangement which allowed the Authority to be part of Derbyshire County Council’s VAT registration). The financial consequence of this may lead to increased costs through not being able to recover as much VAT as when the Authority was part of DCC’s registration, because of our smaller size, and a sum of £30,000 is set aside as baseline funding to anticipate this. The Finance team are managing this with external VAT advice. The impact will make the cost of the Warslow Estate and our Engagement Rangers more expensive as we will be unable to recover VAT on input costs relating to our rental and education income.
- Vacancy savings which arise during the year are retained within the service and the service is encouraged to achieve operational objectives by using the funds left by the vacant post; at the end of the year these savings may be the subject of slippage requests or relinquished for corporate purposes.

#### **The Medium term financial position up to March 2024**

10. We await the results of Defra’s Review of National Parks (the Glover Review) and the next Spending Review outcome. The current baseline budget is balanced and is not dependent on unplanned reserve allocations, assuming overall income targets are met and grant funding is reclaimed in accordance with approved project expenditure.

During 2019 we will be working on aligning the next 4 years of the new corporate strategy with the available resources, and the Glover review findings and next settlement will be pivotal in developing the medium term plan.

Although the environment for public funding remains adverse, there are positive statements from government and Defra in respect of National Parks and their contribution to Defra’s 25 year Plan. It is hopeful therefore that some degree of protection in forward budgets will continue as a minimum. On this basis, it is anticipated that the revenue budgets, with our current level of commitments, may be capable of being sustained through this period. However there are a number of areas which will need to be balanced in this next resource planning period, amongst which some of the most significant are :-

- Concerns over grade “compression” in the current payscale structure
- Concerns over the extent to which maintenance of our property portfolio is capable of being sustainable, and the extent to which backlog maintenance issues can be resolved.
- Aspirations to achieve higher levels of income from our trading services and the extent to which these are able to contribute to property maintenance and / or service enhancement.
- Unlocking more support for National Parks in the giving strategy and following development of the new charity vehicle.
- Further discussions around the commitments in years 2 – 5 of the new corporate strategy and our ongoing commitments in the National Park Management Plan.
- Brexit transition arrangements (new agri-environment payment scheme)
- Major programmes ending (Moorlife 2020)

## Appendix 1

11. The budget headings contained within Appendix 1 are now aligned to the new Corporate Strategy outcomes, with the budgets structured and reported for costing and budget monitoring purposes according to their separate business units / activities, which are recognisable to Members.

Column K and L show the net budget approved by Members in 2018/19, and the difference respectively. This was requested to allow Members to see where the main movements were between years. A brief reason for any difference is highlighted.

Columns M and N show the “support service recharges” and the full cost of the front line service respectively. This is the re-allocation of costs from the support services (shown in the Agile and Efficient Organisation heading) to front line services based on estimates of the level of support to each service. The original methodology for determining this was based on an activity based costing approach, with support service managers asked to brigade their costs into five or six “activity headings” and then to apply suitable “cost drivers” which acted as “proxies” for how costs were incurred by front line services e.g. for finance the cost of the activity of “payment of suppliers” is determined by working out the cost of this activity within the team, which would then be charged out according to the number of purchase invoices processed by each service. This method allows for a better understanding of how the different activities of the front line services create demand for the resources of the support services, and where those demands change, there is a mechanism to understand how the support services need to grow or contract in proportion to the front line services.

12. The “full cost” of the front line service is used as a financial objective for some budgets in line with previous committee resolutions, and understanding the full cost of our individual properties is an important aspect of Local Authority governance and property management and the recent improvements in accounting for these properties as business units continues. Some re-calculations may be necessary as a result of the different management inputs into the properties, and as mentioned above the full cost of the properties also depends on a complex support service recharge model, the calculations for which were made in 2013 and will also need to be updated: the calculations are considered to be sufficiently “indicative” for current purposes.

A number of properties and business units have these financial objectives:-

Service	Financial Objective	Minute Reference
Warslow Estate	100% Full Cost Recovery	Authority 57/14
North Lees Estate	94% Full Cost Recovery	ARP 16/15 and 53/15
Minor Properties	Break – even on direct costs	Authority 57/14
Visitor Services	76% Full Cost Recovery (a combination of the old cycle hire service of 100% and the visitor centres of 70%)	ARP 16/15 and 54/15

13. The Authority depends on some £2.36m of externally generated income (fees and charges) to balance its revenue budget. Services with income targets are expected to increase targets routinely to cope with pay and non-pay inflationary increases in order to maintain margins and stay within established financial objectives, as well as accommodate additional targets approved as part of coping with reduced grant levels. The following considerations were made in reviewing the principal areas of income risk:-

- Engagement (ex-outreach) Team. Now forming the new Engagement Development service, the income targets for the old Learning & Discovery team are incorporated into the new service with an education income target of

£116,000. The joint ranger agreements with the water authorities total £190,000 and need to be achieved to support the Ranger establishment as per previous years.

- Visitor Services. The combined visitor centres require achievement of an overall income target of £842,000.
- Planning Fees. The level of planning fees was increased from January 2018 and based on current volumes the fee increase is expected to result in extra income towards recovery of planning costs of £50,000 which has been reinvested as required by government into planning, with a new 1 Full Time Equivalent post, split between between the Monitoring and Enforcement and Cultural Heritage teams, together with 0.2 FTE of additional senior planner resource.
- Countryside Maintenance & Projects team. This team has an external income target of £39,000, with £50,000 of work being carried out on the Authority's own estates as a matter of prior agreement. For costing purposes this is shown as other income but will comprise a simple annual recharge to the relevant property budgets.
- Countryside Volunteers team. The team retains its income target of £22,000, although it benefits from the sponsorship by Tarmac plc in the medium term, which allows for additional staffing and vehicle running costs.
- Warslow Estate The Warslow Estate maintains its commitment to achieve full cost recovery, requiring a contribution to the estimated corporate support service costs of £55,700. The total cost of the estate is estimated to be £337,000 and the income estimate therefore is £337,000, representing 100% cost recovery.
- North Lees Estate The North Lees estate maintains an income / cost reduction target and aims to recover 89.5% of the full cost of the estate, requiring a contribution to the direct management and estimated corporate support service costs of £83,800. The total cost of the estate is estimated to be £235,000 and the income estimate is £210,000.
- Moors for the Future The Authority's allocation of £100,000 comprises £5,000 support to the Moorlife 2020 project and £95,000 to the core team, but does not meet the full cost of the core staff within the partnership and the business plan is reliant upon other external contracts and agreements for funding the core team and the team's activities into the future (as reported to Audit Resources and Performance Committee). The Authority's allocation represents approximately 28% of the running costs of the team, and the cash sum allocated therefore forms the basis of the financial objective for the team under the current business plan. The significant expenditure shown under the Moors for the Future projects heading reflects the approximate total value of contracts reported in the Operational Plan seen by Members in the separate Audit Resources and Performance report. Following a request from the PDNPA's Chief Executive for specific assurance about the funding status of the Moorlife 2020 project a letter has been received on the 9<sup>th</sup> February 2017 from the Permanent Secretary of Defra stating that this project is underwritten by HM Treasury, in line with a more general undertaking by the Chief Secretary to the Treasury issued in 2016. This means that the project can proceed to conclusion with the significant level of European debt the Authority will carry on its balance sheet underwritten by the UK government (this letter is available as a background document).



- Car Parking income A revised approach to ensuring that users of our car parks have paid correctly for their usage of our facilities will be in place in 2019/20. This is expected to increase the Authority's car parking income at all sites. The budget has not been increased however, with 2019/20 being regarded as a pilot year, after which our experience of the new initiative will help to inform future years' budgets. Any additional income received in 2019/20 will be used to carry out backlog maintenance on the car parks and associated facilities.
- Income levels from trading and fees are monitored by the Budget Monitoring group through the year.

### **Financial Planning for 2019/20: Capital**

14. The Chief Finance Officer's report on application of the Prudential Code for Capital Finance is reported to the March Authority meeting, and his day to day responsibility for Treasury Mgt is set within the constraints of the Treasury Management Policy, which forms part of the same report.

In December 2015 the Authority approved a revised Capital Strategy paper covering key principles and working assumptions over the current corporate strategy period, and a prospective Capital Programme financed from a combination of borrowing and capital receipts.

15. Following this report the Resource Management Meeting has delegation to approve projects under £150,000 within the Capital Programme, financed from either borrowing or the Capital Fund. Projects above that sum will require further committee approval. The principal schemes Members have approved in the current Capital Programme were borrowing of up to £330,000 for the Castleton Visitor Centre project (ARP Minute 18/16); £600,000 from the Capital Fund for Trails infrastructure (ARP Minute 51/16); £271,000 mainly from the Capital Fund for Pump Farm estate base (ARP Minute 13/18), £370,000 borrowing for Development of Millers Dale station (ARP Minute 21/18) and most recently borrowing for replacement of vehicles up to £450,000 (ARP January 2019 Minute T.B.C.) The outturn report to Audit Resources and Performance committee in May contains a summary of all delegated borrowing approvals.
16. In respect of disposals which are required to achieve the Capital programme financing Woodlands which can securely be returned to private ownership whilst retaining conservation benefits continue to be sold (as per ARP Minutes 32/15 & 75/16) and Members approved a similar approach to other land properties which could be transferred to other responsible owners (ARP Minute 50/17).
- In November 2017 Members approved acceptance of a substantial legacy (ARP Min 52/17), and proposals and options were considered in the ARP January 2019 committee. Depending on the options adopted, if any part of the asset is disposed of the capital receipt arising can only be used for capital purposes. These capital purposes will be informed by the next capital strategy, which will need to be prepared during 2019 following adoption of a new Asset Management Plan.
17. Following accounting convention and the introduction of the prudential code for capital finance all capital expenditure is separated from the revenue budget in Appendix 1, and is shown in the capital budget in Appendix 2. The only capital items shown in the Revenue Budget are the debt charges and revenue financing of capital expenditure. Appendix 2 only shows capital expenditure which has been approved.

### **Financial Planning for 2019/20 – Financial Position - Reserves**

18. Clause 25 of Part 2 of the Local Government Act 2003 requires the Chief Finance Officer to report to Members, when calculating the net budget requirement, on the level and adequacy of cash reserves. The full level of reserves is reported to Members in the outturn report in May and the financial accounts to the same meeting. The level of cash backed reserves are carefully managed and the situation at the end of 2019/20 is envisaged to be:-

<b><u>£,000</u></b>	<b>Actuals at 31/03/18</b>	<b>Estimates at 31/03/20</b>	<b>Difference</b>
General Reserve	670	650	(20)
Minerals & Legal Reserve	508	500	(8)
Restructuring Reserve	147	140	(7)
Capital Reserve	1,289	900	(389)
Matched Funding Reserve	1,045	800	(245)
Slippage	1,250	900	(350)
Specific Reserves	1,312	1,000	(312)
<b>Total</b>	<b>6,221</b>	<b>4,890</b>	<b>(1,331)</b>

19. The reduction in reserves is about 21% of the 31/03/2018 figure and arises predominantly from planned use of the Capital Reserve, the Matched Funding Reserve (mainly the investment allocations) and normal use of the Specific Reserves.

The General Reserve has traditionally been calculated on the basis of a minimum recommended level which is 2% of net expenditure (c. £140,000), with a trading contingency of £75,000, giving a base level of £215,000. The current level is considered to be satisfactory given the current complex mix of activities within the revenue budget. The level of the reserve is reviewed annually to take account of the availability of other reserves, the degree of income risk, the degree of risk underlying budget assumptions, and the availability of other contingencies.

20. The Minerals & Legal Reserve contains funds anticipated to be required to handle a number of minerals and other legal cases (e.g. Rights of Way and Compulsory Purchase Orders) over the spending review period and the levels potentially required are kept under regular review by Resource Management Meeting. The reserve needs to be maintained at a level which allows a degree of financial resilience in handling a number of cases without immediate recourse to re-allocation of baseline resources which would disrupt other priorities.
21. The Restructuring Reserve is used for statutory redundancy and superannuation fund shortfall payments and was essential in providing the one-off resources needed to support the transition to a lower baseline and restructuring. The future of the reserve will be considered but staff changes resulting in payment of superannuation shortfalls and / or redundancies are expensive.
22. The Capital Reserve is only available to support capital expenditure. The level of the reserve has increased following the sale of a number of woodlands. The Capital Strategy estimated capital receipts of up to £1.7m could be available for allocation to the Capital Programme in the period up to 2019, although only £1.1m was recommended for allocation in the programme. The estimated reserve level shown is based on a balance between receipts estimated to be received by 31/03/2020, and capital expenditure

proposed to have been spent. Progress on capital receipts is considered to be capable of achieving the £1.1m allocated. A base level of £100,000 is considered to be an acceptable minimum allowing a small cash reserve for emergency capital expenditure; it is also desirable to maintain the capability to substitute some of the reserve (e.g. a further £100,000 p.a.) to replace revenue financed capital in order to allow some flexibility for emergency revenue sums.

23. The Matched Funding Reserve is used to earmark funds for commitments already made for matched funding payments to external funding projects, and has also been used as the temporary home for one-off sums requiring agreement on allocation against priorities. The timing of expenditure for the approved allocations varies, with the earmarked sums for future years retained in the reserve. The reserve increased in size over the medium term period, mainly because of the investment sums reported in paragraph 7 above, but also taking account of the fact that there are some large matched funding requirements over this period as well; the reserve is expected to diminish as the one off sums are spent.
24. The Slippage Reserve is a temporary year-end balance arising from the deferral of expenditure between financial years. The funds are all committed and are allocated into budgets in the next financial year, once slippage requests have been approved at the May Audit, Resources and Performance (ARP) committee. The level is expected to remain quite high in the interim period, but less than the position at 31/03/2018.
25. The Specific Reserves are used to support individual service areas and each reserve's objective and planned usage is reported to the ARP committee in May. Specific reserves, although earmarked for specific purposes, are available to support any Authority priorities as required in an emergency, subject to any commitments already made from them. As tighter financial objectives are set for the property portfolio and other business units, it is considered important that the property managers have access to a specific reserve, to allow them to manage and achieve their financial objective between financial years without impacting on corporate reserves.
26. Higher than usual reserve levels are a necessary consequence of future uncertainty over resource provision. There will always be a need to ensure that reserve levels are strong when public funding rounds are heavily influenced by cyclical economic circumstances. Reserve levels are only available as one-off sources of finance and cannot be relied upon to balance future budgets except on a temporary basis.

The Authority's ability to make use of the Prudential Borrowing powers is also significantly helpful in achieving invest-to-save proposals, ensuring that access to capital finance allows sensible investment decisions to proceed.

**Are there any corporate implications Members should be concerned about?**

27. The financial, property, sustainability and human resource implications of the budget are integrated and planned by the Resource Management Meeting and the budget for 2019/20 includes all relevant matters arising from these plans, as well as all previous Member resolutions.

Risk Management

28. Clause 25 of Part 2 of the Local Government Act 2003 also requires the Chief Finance Officer to report to Members, when calculating the net budget requirement, to advise on the robustness of the estimates made. Relevant factors include the previous year's outturn; pay & price increases; pension contributions; the revenue impact of capital investment; realistic income assumptions; the internal financial control environment; audit conclusions; and the overall public sector financing climate. Part of this assurance is gained from the Annual Governance Statement, the Risk Register reported quarterly, the Head of Finance's involvement in all financial planning matters, and other relevant

discussions with the Senior Leadership Team.

29. The Authority's reliance on external income targets and estimates always remains a key risk area and as is usual, is carefully monitored by the Budget Monitoring Group during the year, especially where additional savings targets have been identified. The Moors for the Future team's continuing ability to handle very significant project expenditure remains important.
30. The 2019/20 budget is considered to be robust and can be recommended to Members. The Authority awaits the conclusion of the Glover Review and the next settlement before it is able to set out a medium term financial position with confidence.
31. **Background Papers**  
Defra Settlement Letter 21<sup>st</sup> January 2016  
Letter of Permanent Secretary Defra re Moorlife 2020 project 9<sup>th</sup> February 2017

**Appendices -**

- Appendix 1 Revenue Budget
- Appendix 2 Capital Budget
- Appendix 3 Explanation of Appendix 1
- Appendix 4 Breakdown of Baseline Budgets

**Report Author, Job Title and Publication Date**

Philip Naylor, Chief Finance Officer, 24 January 2019

2019/20 REVENUE BUDGET

NB there will be small rounding errors in totals

APPENDIX 1

Director	Mgr		A	B	C	D	E	F	G	H	I	J	K	L		M	N
			Permanent Staff	Fixed Term Staff	Total Pay	Travel / Premises / supplies / other costs	Programme Expenditure / Cost of Sales	Total Non Pay	Sales fees charges rents	Other income	Total Income	Net Budget	Net Budget 2018/19	Difference between years Plus (Minus)	Main Reason for Difference	Support Service Recharge	Net Cost of Services
		<b><u>A sustainable landscape conserved &amp; enhanced</u></b>															
JS	SF	Rural Economy	167	19	185	11	128	139	(12)	(19)	(30)	294	292	2		75	369
AB	CBM	Woodlands	20	-	20	4	33	37	(9)		(9)	48	48	0		12	60
JS	SF	Natural Environment	173	-	173	13	-	13	-	(3)	(3)	182	205	(23)	reallocation of tree officers to Cultural Heritage	60	242
AB	ES	Warslow Estate	62	-	62	20	199	219	(217)	(120)	(337)	(56)	(55)	(1)		56	0
AB	ES	Eastern Moors Estate	-	-	0	2	47	49	(23)	-	(23)	26	25	1		2	28
AB	ES	North Lees Estate	53	12	66	39	46	85	(210)	-	(210)	(59)	(58)	(1)		84	25
AB	ES	Minor Properties	-	-	0	18	6	24	(18)	(6)	(24)	0	0	0		5	5
JS	SF	Cultural Heritage	198	-	198	8	-	8	-	(8)	(8)	197	137	61	New post and reallocation of tree officers	45	242
JS	SF	Archaeology	37	-	37	5	-	5	-	-	0	41	53	(11)	saving in post helping to fund new post above	20	61
DH	DB	Planning Service: Admin	54	-	54	2	-	2	(14)	-	(14)	41	42	(1)		67	108
JS	JN	Planning Service: Area Planners	417	-	417	20	56	76	(321)	-	(321)	173	211	(39)	extra income funding extra planning posts	220	393
JS	JN	P.S: Monitoring & Enforcement	160	38	198	4	-	4	-	-	0	202	143	59	2 new posts one temporary	147	349
JS	JN	Planning Service: Minerals	253	-	253	3	-	3	(40)	-	(40)	217	212	5		171	388
AB	CBM	Rural Surveyors / Strategic Property	40	12	52	7	-	7	-	-	0	59	96	(37)	cessation of temporary post	5	64
		<b><u>Projects</u></b>															
JS	CD	Moors for the Future projects	-	1,040	1,040	-	6,369	6,369	-	(7,404)	(7,404)	5	0	5		0	5
DH	EF	Moors for the Future Centre	-	-	0	49	-	49	-	-	0	49	48	1		5	54
JS	SF	Landscape Enhancement Project	-	-	0	-	199	199	-	(199)	(199)	0	0	0		10	10
JS	KSJ	South West Peak Project	-	234	234	-	822	822	-	(1,056)	(1,056)	0	0	0		115	115
JS	CD	Moors for the Future core team	210	-	210	53	-	53	-	(168)	(168)	95	98	(3)		289	384
			1,844	1,355	3,198	257	7,904	8,161	(862)	(8,983)	(9,845)	1,515	1,497	18		1,388	2,903
		<b><u>A National Park loved &amp; supported</u></b>															
AB	MJR	Pennine Way	-	25	25	16	-	16	-	(41)	(41)	0	0	0		8	8
AB	MJR	Access & Rights of Way	100	-	100	6	12	17	-	-	0	117	115	2		42	159
AB	ES	Trails	125	7	131	100	170	270	(266)	-	(266)	135	132	3		75	210
AB	ES	Visitor Experience Mgt	51	-	51	-	-	0	-	-	0	51	49	2		0	51
AB	ES	non-Estate Car Parks & Concessions	-	-	0	29	11	40	(113)	-	(113)	(73)	(73)	0		12	(61)
AB	ES	non-Estate Toilets	55	16	71	43	18	61	(22)	(8)	(30)	101	97	4		30	131
AB	ES/JG	Recreation Minor Properties	-	-	0	13	-	13	(15)	-	(15)	(2)	(2)	0		14	12
AB	SB	Visitor Services	506	-	506	141	303	444	(828)	(14)	(842)	108	84	24	extra pay costs arising from minimum wage	173	281
AB	Vac	Communications: Design	16	-	16	2	-	2	-	-	0	18	18	0		28	46
AB	SS	Fundraising Development	39	-	39	1	66	67	-	-	0	106	109	(3)		32	138
AB	Vac	Marketing Communications	194	-	194	15	31	47	-	-	0	240	309	(69)	removal of one off promotional allocation	28	268
AB	SW	Engagement Rangers	737	37	774	166	86	251	(95)	(211)	(306)	718	718	1		250	968
AB	ES	Maintenance & Projects Team	168	26	194	31	15	46	(39)	(50)	(89)	151	153	(2)		48	199
AB	SW	Volunteers	111	-	111	31	7	38	(22)	(22)	(44)	105	60	45	additional resource for volunteer development	42	147
		<b><u>Projects</u></b>															
AB	SW	Recreation Projects	-	-	0	4	26	30	(50)		(50)	(20)	2	(23)	projects ending	17	(3)
			2,102	110	2,211	596	743	1,339	(1,449)	(346)	(1,795)	1,755	1,770	(15)		798	2,554
		<b><u>Thriving Sustainable Communities</u></b>															
JS	BT	Community Policy Planner	41	-	41	1	-	1	-	(12)	(12)	29	29	1		4	33
JS	BT	Planning Policy	115	34	148	10	22	32	-	(42)	(42)	139	139	(1)		52	191
JS	BT	Transport Policy	72	-	72	7	8	15	-	-	0	87	88	(1)	increase in income to support Ranger post	20	107
			228	34	262	18	30	48	0	(54)	(54)	255	256	(1)		76	331
		<b><u>Agile &amp; Efficient Organisation</u></b>															
DH	Vac	Property Support Team	119	69	188	17		17	-	-	0	206	385	(179)	removal of one off allocations	(186)	20
DH	Vac	Property: Aldern House HQ	24	-	24	192	37	228	(30)	(20)	(50)	203	194	9		(161)	42
DH	EF	Corporate Strategy	229	-	229	9	25	34	-	-	0	263	242	21	revised baseline non pay allocation	89	352
DH	AM	Legal Services	218	-	218	22	43	65	(7)	-	(7)	275	276	(1)		(232)	43
DH	AM	Democratic Services & Members	129	-	129	15	119	134	-	-	0	263	252	11	audio minutes & extra staff time		263
			A	B	C	D	E	F	G	H	I	J	K	L		M	N

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Director	Mgr		Permanent Staff	Fixed Term Staff	Total Pay	Travel / Premises / supplies / other costs	Programme Expenditure / Cost of Sales	Total Non Pay	Sales fees charges rents	Other income	Total Income	Net Budget	Net Budget 2018/19	Difference between years Plus (Minus)	Main Reason for Difference	Support Service Recharge	Net Cost of Services
DH	DB	Information Mgt	297	-	297	31	320	351	-	-	0	648	646	2			0
DH	DB	Customer & Business Support Team	379	-	379	21		21	(3)	-	(3)	398	413	(15)	removal of one off allocations	(648)	12
DH	PN	Finance	187	9	196	17	75	92	-	-	0	288	276	12		(386)	39
-	PN	Contingency/ inflation costs		-	0	15	30	45	-	-	0	45	15	30	impact of VAT registration on recoverable VAT	(249)	0
SF	PN	Corporate Management	363	-	363	84	51	135	-	-	0	498	485	13		(45)	217
DH		Corporate overhead fund	-	-	0	-	95	95	-	(137)	(137)	(42)	(27)	(15)		(281)	0
DH	TR	Human Resources	120	30	150	28	38	65	(9)	-	(9)	206	210	(4)		42	0
		<u>Projects</u>														(206)	0
-	-		-	-	0	-	-	0	-	-	0	0	0	0		0	0
			2,064	108	2,172	450	832	1,282	(48)	(157)	(206)	3,248	3,366	(118)		(2,262)	986
		Total	6,237	1,606	7,843	1,321	9,509	10,830	(2,360)	(9,540)	(11,900)	6,774	6,889	(115)		0	6,774

Financing

Net Cost of Services	6,774
Central Debt Charges	54
Net Revenue Expenditure	6,828
Funded by:-	
NPG @ 1.72% increase	6,699
Other Reserves	79
Interest on balances	50
Total	6,828
Surplus to /(deficit from) general reserve	0

## CAPITAL BUDGET 2019/20

## APPENDIX 2

Capital expenditure is expenditure over £10,000 on the acquisition or improvement of assets of the Authority which have a useful life of more than one year. All assets are shown on the Authority's balance sheet in the Statement of Accounts. Assets are depreciated over their useful life and this depreciation is charged in the Statement of Accounts to the Revenue Account, in order to show the annual cost of the use of assets by services. The depreciation charge is subsequently reversed out and the cost which is charged against National Park Grant is either the actual expenditure paid (if financed from revenue), or the amount of debt interest and a statutory Minimum Revenue Provision sum, representing the setting aside of a fixed amount of loan principal each year (if financed from borrowing). This means that the depreciation charge is shown in the accounts as a notional charge only.

The Capital Budget is financed from a number of sources:-

- capital grants: specific grants received towards the expenditure.
- capital receipts reserve: a cash reserve holding the sale proceeds of any asset sold previously.
- borrowing: within the borrowing limits set out in the Prudential Code (March 2019 report).
- financed from Revenue: monies towards capital expenditure, if available from revenue budgets.

**Column A** shows the amount of new capital expenditure which will take place in 2019/20 approved by this report. **Column B** shows the amount estimated to take place in the year arising from previously approved expenditure. Capital expenditure not yet approved (whether delegated or not) is not shown.

### 2019/20 Budget (£,000)

	<b>A New</b>	<b>B Approved</b>	<b>Total</b>
<b>Acquisition of Land and Existing Buildings</b>			
	0	0	0
<b>New Construction, conversion and Renovation</b>			
Conservation Properties (RMM 32/17)	0	0	0
Structures (ARP 51/16)	0	550	550
Field Sites (Authority 58/11; RMT14/18; ARP 21/18)	0	390	390
<b>Vehicles, Plant, Equipment and Machinery</b>			
Desktop/laptop purchases 4 yearly replacement	72	0	72
Vehicle purchases (RMT 38/17)	0	400	400
<b>Intangible Fixed Assets</b>	0	0	0
<b>Total Capital Expenditure</b>	<b>72</b>	<b>1,340</b>	<b>1,412</b>

### Financed by

<b>Capital Grants</b>	0	300	300
<b>Borrowing</b>			
Public Works Loan Board / Internal Borrowing	0	450	450
<b>Capital Receipts Reserve</b>	0	590	590
<b>Financed from Revenue Account</b>	72	0	72
<b>Total Financing</b>	<b>72</b>	<b>1,340</b>	<b>1,412</b>

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## **Explanation of Baseline spreadsheet (Appendix 1)**

## **APPENDIX 3**

### ***Income and Expenditure***

Only revenue income & expenditure passing through the Authority's accounts is shown here. Therefore, leverage of others' funds (eg economic income) and capital items are not shown. Capital income & expenditure is covered separately in Appendix 2.

### ***Rows***

These represent each service broken down into its principal activity (department on the accounting system). The services are grouped into the relevant corporate strategy heading. Initials of the accountable officers are shown.

### ***Columns***

The columns are provided to help understand how costs are allocated within each activity area.

### **Pay**

- A Establishment pay shows the full salary cost of permanent staff
- B Establishment pay shows the full salary cost of temporary and fixed term staff
- C Total staff costs (sum of A&B)

### **Expenditure**

- D The cost of travel claims, premises related items, transport costs for vehicles, and office and field running costs.
- E the cost of programme expenditure and/or cost of sales, a breakdown of which is shown in Appendix 4.
- F The Total of non-pay expenditure (sum of D&E)

### **Income**

- G Charge-driven income
- H Other income (eg recurring grants, partnership contributions, external grant aid)
- I Total income (sum of G&H)

### **Net Budget**

- J The net service baseline budget; consequently a cost supported by National Park Grant.

### **Financing Box at bottom**

This shows how the total net baseline budget in column J is financed by National Park Grant, interest receipts and any reserve contributions. For convenience any central debt charges not allocated to services are shown here. Any surplus or deficit after the above is taken into account represents the sum added to or subtracted from the General Reserve.

### **Further columns**

- K This column shows last year's approved budget for comparison purposes.
- L This column shows the difference between the years (Col J minus K) with a brief explanation of any difference in the text alongside. Minor differences are usually due to general pay/non-pay inflation costs and are not explained.
- M This column shows the allocation of the cost of support services within the Corporate and Democratic Core to front line services.
- N This column shows the total net cost of services with the value of the support services included (Column J plus M)

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## 2019/20 Breakdown of expenditure Column E App. 1

## APPENDIX 4

<b>A sustainable landscape conserved and enhanced</b>		<b>£,000</b>
Landscape & Conservation: Rural Economy	Farm annual payments & grants	118
	Conservation Projects	10
Visitor Experience: Woodlands	Forestry Mgt contractors & supplies	33
Visitor Experience: Warslow	Tenanted building repairs & Estates works (NB higher amount funded by HLS grant & required as condition of grant)	199
Visitor Experience: Eastern Moors	sum for lease payment to lessee	47
Visitor Experience: North Lees	Estate works – grant requirements; maintenance of car parks & campsite	46
Visitor Experience: Minor Properties	Miscellaneous	6
Planning Service	Publication cost of planning applications	56
Moors for the Future projects	Approved project expenditure	6,369
Landscape Enhancement Project	Approved project expenditure phase 1	199
South West Peak Project	Approved project expenditure	822
		<b>7,904</b>
<b>A National Park loved and supported</b>		
Visitor Experience: Rights of Way & Access	Pathworks on Access land	7
	Local Access Forum	5
Visitor Experience: Trails	Surfacing, Structures & Maintenance programme	117
	Surveys	15
	Millers Dale station debt repayment & costs	38
Visitor Experience: non-Estate Car Parks	basic maintenance, plus any trading surpluses above budget	11
Visitor Experience: non-Estate Toilets	Repairs, maintenance, decoration, plumbing, electrical works at toilet sites	18
Visitor Experience: Visitor Services	Cost of sales for retail centres	303
Fundraising Development	Giving Strategy	53
	External Bid fund	13
Marketing Communications	Park Life twice yearly (reduced winter edition)	19
	Contribution to tourism joint working	12
Engagement: Rangers	Volunteer Patrol Rangers - duty expenses & travel	65
	Supporting education programmes	21
Visitor Experience: Maintenance & Projects Team	Project costs	15
Outreach: Conservation Volunteers	Tarmac sponsorship	7
Outreach: Area projects	Projects within the Derwent and Goyt area funded from shared car park income	26
		<b>743</b>

### Thriving Sustainable Communities

Planning Policy	Statutory plans	22
Planning Policy: Transport	Contributions to projects	8
		<b>30</b>

### **Agile and Efficient Organisation**

Aldern House HQ	Minor repairs, maintenance	37
Corporate Strategy	Project expenditure	15
	National Park Mgt Plan and Corporate Strategy	10
Legal Services	Minerals/consultancy budget/fund	43
Democratic Services & Members	Member activities & allowances	119
I.T. Services	telephones	68
	Networks	180
	Revenue financing of capital	72
Financial Services	Bank fees & software licences;	18
	DCC SLAs for insurance, payroll, plus Internal Audit	44
	External Audit	13
Contingency costs	VAT irrecoverable	30
Corporate Management	Subscriptions	51
Corporate overhead	South West Peak business support costs including matched funding for the project itself	95
Human Resources	Corporate Training	28
	Apprentice Levy	10
		<b>832</b>
<b>Total</b>		<b>9,509</b>

## **8. UPDATE ON WORKING TOGETHER ACROSS THE UK NATIONAL PARKS (SF)**

### **1. Purpose of the report**

To up-date members on working together across the National Park network in the UK and on some of the future plans.

#### **Key Issues**

- The National Park network within the UK has worked well together over many years and this continues to offer a strength to how we operate within the Peak District National Park.
- At the English level we collaborate with the 9 other English National Parks through National Parks England (NPE) to: enhance NPAs profile for inspiring work and delivery across Government and key partners; to proactively influence policy and legislation; and, to be a catalyst to support smarter use of resources amongst the National Park family in England. We have achieved much by operating this way and seek to continue this approach.
- At the UK level we collaborate on opportunities to communicate the national parks story and connect with wider and more diverse audiences, to seek efficiencies in support functions, develop income generating opportunities, support joint member training and strategic debates about the future opportunities for national parks across the UK. We seek to improve the way we collaborate, especially in opportunities to communicate with the public.
- This paper up-dates members on progress over the past year and some of the future plans

### **2. Recommendations(s)**

- 1. To note this report on progress over the past year in working collectively together across the network of UK national parks is noted and the future plans.**

**How does this contribute to our policies and legal obligations?**

3. This is considered in the sections below.

#### **Background Information**

- 3.1 There are 15 national parks across the UK, 10 of which are in England that cover approximately 10% of the country and hold one third of internationally important UK wildlife sites. The 15 UK national parks have approximately 104 million visitors annually, bringing £6.9bn value.
- 3.2 In England and Wales National Park purposes are: to “conserve and enhance the natural beauty, wildlife and cultural heritage” and to “promote opportunities for the understanding and enjoyment of the special qualities of the area by the public”. In carrying out these purposes they also have the duty to: “seek to foster the economic and social well-being of local communities within the national parks”. The Broads Authority has an additional purpose of “protecting the interests of navigation” Scottish National Parks have additional aim: “to promote sustainable use of

the natural resources of the area”

3.3 As a collective network we work together at the English level, through National Parks England and at the UK level across the 15 national parks, as National Parks UK. When we come together we start with the unifying purposes of national parks and a collective ambition and approach to work well collaboratively. We use our contrasts and diversity as distinctive and unique landscapes as a strength in how we work together. So while individual NPAs will have individual priorities and needs, there is value in bringing this, often pioneering work, together to establish a coherent national picture. And drawing on that experience and by coming together we can be more effective in seeking to influence debates, public and policy that have a bearing on the National Parks and support for the future health and wealth of the nation.

#### **4. Up-date on progress and next steps**

4.1 Significant amongst what has been achieved working collectively at the England level in the past year has been the prominence given to enhancing landscape, beauty and continued support for the 8 Point Plan within the Government’s flagship 25 Year Environment Plan; ensuring continued protection for National Parks in the revised National Planning Policy Framework; establishing NPAs as key players in the development of the Environmental Land Management scheme; securing £1m for the English National Park Experience Collection for 9 NPAs/BA; agreeing and launching Accords with Forestry Commission and Mobile UK with Ministerial endorsements; as well as developing a collective response and continued input into the Review of Protected Landscapes.

4.2 At the UK level through our collective support of National Parks Partnerships we have secured significant value for UK National Parks, of note has been the support from Columbia Sportswear to provide outdoor kit for staff in all 15 National Parks and the promotion support of the National Parks brand. The UK collaboration also continues to support member induction, sharing of good practice across parks officer working groups, identifying opportunities for efficiencies through shared working together and the biennial UK National Parks conference. The Chairs Forum met for the first time in November 2018, hosted by Pembrokeshire Coast National Park, with the theme of ‘Rural Areas in a post Brexit World - Challenges for National Parks’

4.3 Looking ahead, future proposals for working collectively together include:

- continuing engagement with the Review of Protected Landscapes and to seek to deliver the big opportunities identified in National Parks England collective response to the call for evidence
- continuing to seek opportunities for National Parks to help deliver the Government’s 25 year plan for the Environment
- providing opportunities for National Parks to be at the forefront of delivering a future environment land management scheme in national parks that supports the payment of public goods to help meet national park purposes.
- supporting better public engagement with our collective aspirations as 15 National Parks in the UK and in communicating the unique story of our National Parks and enhancing our collective brand of the 15 national parks in the UK

- continuing support for National Parks Partnership Ltd and the setting up of a UK National Parks Charity Foundation to support our aim to grow and diversify our income, building on the valued government grant.

**Are there any corporate implications members should be concerned about?**

**5. Financial:**

All action is taken within the requirements of Standing Orders and as set out in the budget for 2018/19 and 2019/20

**6. Risk Management:**

The performance of our working together at the England level is measured against the delivery of the National Parks England Business Plan 2018/19 – 2020/21 and is overseen by the National Parks England Board of which the Chair of Peak District National Park Authority is a chair. National Parks Partnerships assess their performance annually through their Annual General Meeting and a similar approach will be undertaken for the future UK National Parks Charity Foundation.

**7. Sustainability:**

Our approach to collaboratively working together is intended to help us achieve greater sustainability for national park purposes and our duty to communities who live and work in the national parks.

**8. Equality:**

Our approach to collaboratively working together is intended to help us meet our equality obligations

**9. Background papers (not previously published)**

None

**10. Appendices**

None

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